

新多益求職滿分全攻略

新多益滿分 990，授課經驗豐富獨到，舉辦上百場全台校園企業大型演講、
教育部全國英文教師師訓，擔任行政院勞委會職訓局、全國各大專院校、
台大、政大商學院、台積電、晶元光電、加拿大商星力達、外貿協會、經
理人月刊等企業多益、商英特聘英文講師等相關經驗！

§ 美國長春藤盟校—賓州大學英語教學碩士 University of Pennsylvania

§ 榮獲世界第一華頓商學院專業商用英文教學證書

§ 國立政治大學英國語文學系學士、獲教育部合格英文科教師證書

§ 政大商學院、經理人月刊、外貿協會 特聘：多益、商英訓練講師

§ 行政院勞委會職訓局 特聘：聽力正音、商英訓練講師

§ 晶元光電 Epistar 特聘：多益、商英企業訓練講師

§ 加拿大商星力達 Celestica 特聘：聽力正音、商英企業訓練講師

§ 元智大學管理學院英語專班 EBBA 特聘：聽力正音講師

§ 獲邀至行政院勞委會職訓局、教育部全國高中職英文教師師訓、中華民國大專
生涯發展協會、國防部、經濟部水利署、台大、政大、清大、成大、台北科技大
學、台北大學、銘傳、海洋、實踐、景文科大、中華、新竹教育大學、玄奘、靜
宜、逢甲、中正、中山醫學、中山、東華、慈濟、朝陽科大、台中技術學院、虎
尾科大、台南高商、新民高中、居仁國中、佛教慈濟醫院、康橋雙語實驗中學、
燁聯鋼鐵集團、台積電、晶元光電、加拿大商星力達、外貿協會、財團法人光電
科技協會、四零四科技各大知名企業進行英語演講及師訓

§ 全台各校園、企業商務英文培訓講師及全國國小高中大學英文師訓名師

§ 非凡新聞、超視等各大媒體節目“補教名師”訪問報導

§ 教授課程：聽力正音班，新多益滿分班、職場英文必修課、托福聽力班

♥ 英文學習部落格：<http://blog.xuite.net/oliviahong1010/twblog>

Part 2 應答問題 -- 洪欣老師獨創「關鍵字」秒殺解題法

➤ Information 資訊題：

「關鍵字」秒殺解題法：

A. 子句型 Do you know when he left?

a) 念出 _____

b) 六大垃圾開頭：

Do you know.....?

Did you hear.....?

Did anyone tell you.....?

Are you sure.....?

Have you heard.....?

Could you tell me.....?

B. 標籤型問句 (tag Q.) : 念出 _____

You have ordered the latest camera, haven't you?

Note: 回答是肯定就說 **yes**，是否定就說 **no**。回答 **yes/no** 之後，也會補充其他資訊，要聽到最後，注意答案和問題的關聯性。

E.g. The construction project has already started, hasn't it?

→ **No**, we are still waiting for Mr. Leonard's approval.



「關鍵字」秒殺解題法：

C. 二選一型：答案為 全選、全不選、二選一

Note: 答案通常會把其中一個選項換句話說，也有直接重複選項中的關鍵字。或兩者皆非，並提供不同的答案。

a) “or” 前後對等：選項不可出現 _____

Would you like to pay cash or charge it?

- Do you take travelers' check?


b) “or” 前後不對等：選項可能出現 _____

Can you help me with this assignment or are you busy right now?

- Yes, I'll be there in a minute.

※ **補充:** 1. 兩個都可以: **Either would be nice. / Either is fine with me. / Either sounds great. / Whichever you want.**

2. 兩個都不要: **Neither, thanks. / I don't like either one of them.**



<實戰演練>：

1. Do you know who was elected to be the new Chief Executive Officer?

- (A) No one has been appointed yet.
- (B) The offices are being renovated.
- (C) I will reserve the executive meeting room.

2. Can you tell me which way to go for the Egyptian exhibit?

- (A) Yes, they traveled to Egypt.
- (B) It closes at 6 p.m.
- (C) Turn right and all straight.

3. Jessie, you cancelled our magazine subscription, didn't you?

- (A) Yes, she has to do it.
- (B) No, I'm going to do it tomorrow.
- (C) You should cancel the meal.

4. The stationery hasn't been delivered yet, has it?

- (A) I'd like to purchase some paper.
- (B) I'll go take a look.
- (C) The train leaves at noon.

5. Should I schedule the meeting for earlier in the day or later?

- (A) Any time in the morning is OK with me.
- (B) Yes, I've met with the day-shift workers.
- (C) No, I wasn't late for the meeting.

6. Should we advertise on television or the Internet?

- (A) This advertisement has improved.
- (B) Let's order it online.
- (C) Either would be effective.

7. Would you like another drink or do you have to get home?

- (A) You only had a few.
- (B) We're leaving now.
- (C) Probably by taxi.


 Part 4 短文獨白 — 洪欣老師獨創「快速預測」解題法

三大基本提問

★人物題

- 1) 說話者：Who is most likely the speaker? → _____ 為解題點
- 2) 聽者：
 - Who is the intended audience for this talk? → _____ 為解題點
 - Who most likely is being addressed?

★細節題 (注意：正解在 _____)

- **What** does the speaker say about the weather?
- **Where** is the main office located?
- **How long** does the renovation take?

★建議題 (注意：正解在 _____)

- What does the speaker suggest?
- What are the customers asked to do?



Questions 86 through 88 refer to the following advertisement.

Is your construction company trying to expand? Do you find it hard to compete with other businesses because your equipment is old and inefficient? Then Millennium Tools has the products you've been looking for. We've designed a sleek, completely modern line of construction tools that will cut down the time of your project. Whether you specialize in residential or commercial buildings, our tools are designed to help you maximize your team's efficiency. Don't waste time with outdated equipment! Visit one of our retail outlets for a demonstration of the newest models available. Call 567-2424 for a list of locations and opening times. You'll be glad you did.

86. Who is the advertisement most likely for?

人物題

- (A) Automobile manufacturers
- (B) Real estate agents
- (C) Computer store managers
- (D) Construction company owners

87. What does the speaker say about his company's products?

細節題

- (A) They are more efficient than older models.
- (B) They are less expensive than a competitor's
- (C) They are easy to maintain.
- (D) They are available only for a short time.

88. How are listeners invited to respond to the advertisement?

建議題

- (A) By filling out a questionnaire
- (B) By attending a demonstration
- (C) By placing a telephone order
- (D) By requesting a free sample



Questions 95 through 97 refer to the following talk.

Good afternoon, This is a message for Jason from Adam Smith. I'm calling to let you know that I've found a place that may meet your needs based on our previous conversation. The apartment has two large bedrooms as well as a large kitchen. It is not within walking distance of the subway station, but there is a bus stop right in front of the apartment. There is also a parking space in the underground car park. It is located near a large park so you can enjoy going on beautiful walks every day. The rent is 900 pounds per month. If you would like to see the property, I can contact the landlord and arrange for an inspection. My mobile is damaged so please call my office and leave a message with my assistant if I am not there. Thanks. I hope to speak to you soon.

95. Who most likely is the speaker?

人物題

- (A) A security officer
- (B) A personal assistant
- (C) An apartment landlord
- (D) A real estate agent

96. What does the speaker say about the apartment?

細節題

- (A) It was built recently.
- (B) It is close to a park.
- (C) It lacks parking facilities.
- (D) It is close to a subway station.

97. What does the speaker ask Jason to do?

建議題

- (A) Fax the landlord
- (B) Phone his mobile
- (C) Visit the property
- (D) Call his office



Part 7 洪欣老師獨創:結構式閱讀

A. Advertisement 廣告信函

★100%考點必殺技: 注意標題、標語

1. 廣告對象
2. 產品、服務項目及其特色 (不同點 advantage): 選非題
3. 促銷方式及時間: 找數字
4. 價錢、折扣: 找數字
5. 聯絡方式、營業時間

★洪欣老師全台唯一獨創:廣告信函秒殺解題結構式閱讀

Perfect on Print

7 Riverbed Road
Cornwall SW7
205-385-768

Perfect on Print is the leading company in the printing field today. Whatever your needs be, be it small individual orders of once off stickers or large multipurpose highway advertising, we are the company that will meet your request on time and in budget. Each order we receive is put to our panel of print design experts to see if there is any way in which we might be able to improve it. Once both parties have agreed on the exact style and design to be used, it goes to the printing stage.

We assign a printing expert to follow this stage through to the end to make sure that no mistakes are made. It is this attention to detail that gives us that important edge in this competitive business. In addition, we do all this at a lower price than our competitors. Printing is what we do. We love doing it and you can print that!




Perfect on Print makes available to clients the following services:

- ♦ Business Cards
- ♦ Newsletters
- ♦ Full Color Poster Design
- ♦ CV Design

If you require another service that is not listed above, just call us—We will confidently meet any of your requests. Any order made worth more than 200 Sterling Pounds will be delivered at no expense to you to any where in the South West Region. Our main office is situated around the corner from the Prince Church, one hundred meters from the B&G Garage.

*Opening Hours: Monday-Friday, 9:00 A.M.~6:00 P.M.
Our offices are closed every Thursday at midday for restocking.*



新多益真題演練：廣告信函

1. What is **NOT** the special feature of the service of Perfect on Print?

- (A) Charge less than other printing companies
- (B) Assign an expert to every order
- (C) Design highway posters
- (D) Provide all clients with free delivery

2. Where is Perfect on Print headquarters located?

- (A) In a church
- (B) Near a garage
- (C) On the main street
- (D) Close to the main square

3. Why do they close the store every Thursday?

- (A) To clean the machines
- (B) To go to the stock market
- (C) To put more goods in their warehouse
- (D) To have an office meeting

實戰真題練習 Questions 1-3 refer to the following advertisement.

Printing for your personal & small business needs

Gaines Bros Printing

A commitment to quality and service since 1959

New opening hours:

Monday to Saturday from 9 A.M. to 7 P.M.

- | | |
|--|---|
| <ul style="list-style-type: none">• Business Forms• Business Cards• Envelopes• Folders• Letterhead• Menus | <ul style="list-style-type: none">• Full Color Printing• Graphic Design• Digital Copying• Invitations• Graduation and Wedding Announcements |
|--|---|

June-only special offers:

- **Order 10 sets of letterhead and get matching envelopes at a 50% discount**
- **Place an order worth over \$100 and receive 2 business cards or invitations for the price of 1**
- **Make a purchase over \$250 and you will receive a voucher worth 10% off your next order during the coming year**

Order by phone, fax or in person.

555-3467 • FAX 555-3478
458 Notting Drive Unit 119 • Alansburg

1. Who would NOT be a potential customer for this company?

- (A) A couple planning a wedding
- (B) A major corporation
- (C) A local real estate agent
- (D) A restaurant in need of new menus

2. What could customers who spend \$150 get?

- (A) A 10% discount
- (B) Double the number of invitations
- (C) A discount on envelopes
- (D) Two free sets of business cards

3. What will happen from July 1?

- (A) The time the shop opens will change.
- (B) Fax orders will not be allowed.
- (C) Discount vouchers will become invalid.
- (D) No bonus will be given for large letterhead orders.

B. 雙篇閱讀秒殺解題法：

★100%考點必殺技：

1. 閱讀_____、_____ (主題句)
2. 掌握_____
3. 閱讀題目 **key words** → 比例分配: **2/3, 3/2**
4. **Skim & Scan** 文章找答案
5. 5 道題，_____分鐘做完

實戰真題練習 Questions 1-5 refer to the following emails.

From: Regina Turner <ais@ace4.net>

To: Mark Heredia, Welhouse, Manufacturing <heredia@welhouse.com>

Date: June 19, 2009

Subject: Notification of late payment

Mr. Heredia:

I have received notice from William Ross in our financial department that your firm has not remitted payment for an order you placed with us on June 10. The reference number for this order is 3689SNI01. Please see the list at the end of this email for the items contained in the order.

The products you requested have been shipped and should have arrived at your factory. If there is some problem with the products, or if they have not yet been delivered, please let me know so I can address the situation.

Thank you,

Regina Turner, Accounts Representative
Ace4 Industrial Supplies

1. Why did Ms. Turner email Mr. Heredia?

- (A) A shipping error has occurred.
- (B) His firm has an outstanding balance.
- (C) She wants to confirm an order.
- (D) He made an inquiry about a delivery.

3. What is the purpose of Mr. Heredia's email?

- (A) To describe a billing schedule
- (B) To request replacement products
- (C) To explain the cause of a mistake
- (D) To complain about a technical difficulty

回覆抱怨信目的

2. The word "address" in paragraph 2, line 3 of the first email is closest in meaning to

- (A) lecture
- (B) transmit
- (C) handle
- (D) locate

From: Mark Heredia <heredia@welhouse.com>
 To: Regina Turner, Ace4 Industrial Supplies <ais@ace4.net>
 Date: June 21, 2009
 Subject: Re: Notification of late payment

Dear Ms. Turner,

Please accept my apologies for our failure to finalize the payment for order #3689SNI01 on schedule. Let me assure you that we have looked into the problem and that the amount owed will be transferred to your company's account tomorrow morning.

複述問題
提出抱歉

We have been experiencing some technical difficulties with our computerized accounting system for the past several days. I am sure that these problems were responsible for the missed payment. I am sending a copy of this email to Amalia Oxley, our IT director, so she will be aware of the situation. She will work to resolve the current issue and make sure it doesn't happen again in the future.

解釋原因

解決方法

Again, we at Welhouse Manufacturing apologize for the delayed payment. The products we ordered arrived last week and everything is as we requested. We hope to continue doing business with you for many years to come.

再次抱歉

Yours truly,
 Mark Heredia, Supplies Department

4. Who is responsible for fixing the technical problem? **提出解決方法**

- (A) Amalia Oxley
- (B) William Ross
- (C) Regina Turner
- (D) Mark Heredia

5. According to Mr. Heredia, when will Ace4 Industrial Supplies receive payment?

- (A) June 10
- (B) June 19
- (C) June 21
- (D) June 22