

# Ming Chuan University Procedures regarding Stimulus Awards for Innovative Teaching Activity

Passed at the Academic Affairs Committee Meeting on October 23, 2008

Revised and passed at the Academic Affairs Committee Meeting on June 3, 2010

- Article 1 These procedures are established to promote teaching quality and encourage faculty members to implement innovative teaching activities.
- Article 2 Full-time and part-time faculty members at Ming Chuan University can apply for the Stimulus Awards for Innovative Teaching Activity individually or jointly in accordance with these procedures.
- Article 3 Range for awards
1. The innovative teaching activities include the development of creative courses and teaching strategies, the improvement of teaching methods, and the innovation of evaluation methods or class management.
  2. The relevant teaching activities assigned by Ming Chuan University.
- Article 4 Applicants should file their completed application forms, proposals and relevant documents to the Teaching and Learning Resources Center (TLRC) in the appointed period.
- Article 5 The TLRC will invite on- and off-campus reviewers to evaluate the Stimulus Award for Innovative Teaching Activity cases. The actual number of cases awarded and amount of issued awards depend on the total budget of that year. If faculty members are not full-time teachers or staff members at the Ming Chuan University when the award is issued, they will be disqualified from receiving it.
- Article 6 The evaluation standards of the Stimulus Award for Innovative Teaching Activity are as follows:
1. The innovative activity has more advantages than the original method.
  2. The innovation meets the current values, the real experience and the demands of the end user.
  3. The innovation can be understood and re-used.
  4. The degree of innovation can be tested in a limited basis.
  5. The degree of the innovation can be observed.
- Article 7 The awarded faculty members must submit their teaching outcome reports; otherwise, the monetary award must be returned in full.
- Article 8 The amount of the award for each joint application will be evenly

distributed among the awardees.

Article 9 The relevant teaching outcome report and materials of any activities can be announced or published by Ming Chuan University. The awarded faculty members must attend the relevant teaching workshop or Teaching Outcome Awards Event hosted by Ming Chuan University to share their experiences.

Article 10 Upon being passed at the Academic Affairs Committee Meeting and approved by the president, these procedures were implemented. Any revision must follow the same procedure.