

# Ming Chuan University Procedures for Encouraging Curriculum Reform

Passed at the Strive for Excellence Project Committee Meeting on March 7, 2011

Revised and passed at the Strive for Higher Education Enhancement Project Committee Meeting on July 5, 2018

Revised and passed at the Expanded Administrative Council Meeting on December 28, 2020

- Article 1 Ming Chuan University Procedures for Encouraging Curriculum Reform were established to assist faculty members to develop learner-centered quality courses to stimulate students' learning motivation, as well as to promote curriculum reform by encouraging faculty members to re-design curriculum, teaching materials and class experiments in order to pass on excellent teaching experiences.
- Article 2 Applicants must submit the relevant documents to the Teaching and Learning Resources Center before the deadline.
- Article 3 Applicants will be evaluated by on-campus and off-campus committee members appointed by the Teaching and Learning Resources Center. Successful applicants will be granted a subsidy to implement their projects.
- Article 4 For co-applicants, the subsidy amount for each co-applicant will be distributed in accordance with their agreement.
- Article 5 Successful applicants must submit an outcome report and participate in an outcome workshop after the completion of the project. Those who fail to submit the outcome report must return the total amount of the subsidy.
- Article 6 Ming Chuan University has the right to freely announce or publish the outcome report and related information. Successful applicants have the obligation to share their teaching report in the relevant teaching or outcome workshops held by MCU.
- Article 7 The Teaching and Learning Resources Center will evaluate all projects and select excellent projects before the end of each academic year. The excellent projects will be granted an award subsidy for the excellent work.
- Article 8 The actual subsidy amount and quota will be decided in accordance with the total subsidy amount for special projects each academic year.
- Article 9 Successful applicants who are not current faculty or staff members at MCU when the subsidy amount is approved will become ineligible to receive this subsidy.
- Article 10 Upon being passed at the Administrative Council Meeting and approved by the president, these procedures were implemented. Any revision must follow the same procedure.

**\*\*In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.\*\***