Ming Chuan University Guidelines for the Establishment of the Teaching and Learning Resources Center

Article 1   The Teaching and Learning Resources Center is established to integrate and enhance the university resources effectively, provide excellent teaching and learning service to faculty members and students, promote faculty members' teaching results, and develop students' learning capacity.

Article 2   The Teaching and Learning Resources Center is under the Academic Affairs Division to promote faculty members developing their teaching specialties, establish excellent study consultation mechanisms, promote a teaching assistant system and establish full-faced digital teaching environment.

Article 3   The university's Teaching and Learning Resources Center is headed by one director who is appointed by the president from among the university's full-time Professors to oversee matters related to the center. The center can hire some part-time researchers and assistants to assist in the implementation of its affairs.

Article 4   The conditions for convening the Teaching Advisory Committee:

1. The Teaching and Learning Resources Center can appoint relevant administrators from academic or administrative units and on- and off – campus experts in the field to establish the Teaching Advisory Committee. The Teaching Advisory Committee is in charge of the development and the evaluation and consultation regarding other important affairs of the center.

2. The term of the Teaching Advisory Committee members is one academic year, without payment. However, the off-campus committee members will receive compensation for attending committee meetings.

Article 5   Upon being passed at the Administrative Council Meeting and approved by the president, these guidelines were implemented. Any revision must follow the same procedures

In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.