

## The Procedures for Nominating Faculty Members for Outstanding Teaching Performance

1. Each academic unit nominates some faculty members via the Faculty for Outstanding Teaching Performance Nomination Form, including the relevant information for the past three academic years, to the responsible school or committee, who will then recommend a roster. The roster will be initially evaluated by the Faculty for Outstanding Teaching Performance Evaluation Committee to nominate the appropriate candidates for the second-round evaluation.
2. The president will appoint four faculty members who have previously been honored for outstanding teaching or as outstanding teaching faculty and three external specialists to comprise the second-round evaluation committee, who will implement the on-site teaching evaluation for the nominees who pass the initial evaluation for Superior Teaching Award, Teaching Excellence Award and Outstanding Teaching Award. The relevant evaluation opinion and information will be submitted to the Faculty for Outstanding Teaching Performance Evaluation Committee for the final selection.
3. The Faculty for Outstanding Teaching Performance Evaluation Committee will submit the results to the president for approval and announcement.